

Community Action Development Corporation

BOARD OF DIRECTORS MEETING

Monday – January 5, 2025 – 6:00 P.M.

CADC Conference Room, Frederick, Oklahoma

Note, the CADC Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

I. CALL TO ORDER

Eddie Whitworth, Chairman

II. FLAG SALUTE

Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

III. ROLL CALL

Leslea Hixson, Executive Director

IV. CONSENT AGENDA

Eddie Whitworth, Chairman

The following items of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about the meeting; in which case, each item so noted will be withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket:

- Board consideration and possible action on December 1, 2025 Minutes.

V. FINANCIAL REPORT

Terry Collom, CFO

- Board consideration and possible action on November 2025 Financials.

VI. Pursuant to O.S. Title 25, Section 307 Vote to Enter Executive Session for the Purpose of Reviewing the Recommendation of the Executive Committee to the Board of Directors Concerning the Annual Evaluation Compensation of the Executive Director.

VII. Pursuant to O.S. Title 25, Section 307 Vote to Return to Regular Session.

VIII. Consideration of Executive Director’s Evaluation and Compensation Recommendation from the Executive Committee.

IX. COMMUNITY SERVICES

Leslea Hixson

- Board consideration and possible action on compensation for Executive Director
- Board consideration and possible action on the Agency’s Succession Plan
- Board consideration and possible action on updates to Agency’s Fiscal Policy
- Board consideration and action to appoint Kristen Dowell as Public representative for Washita County.
- Update on the Agency’s Strategic Plan

X. WEATHERIZATION/HOUSING

Robert Meador, Director

- Program Update

XI. HEAD START

Robin Harris, Director

- Discussion and possible action on replacement of roof at the Hobart Head Start.
- Program Update
 - Written program reports presentation
- Discuss the Head Start CACFP Plan

Francisca Baker

XII. NUTRITION

Laura Vardell

- Program Update

XIII. OUTREACH

Paula Wilson

- Program Update

XIV. TRANSPORTATION

Gilbert Nuncio, Director

- Program Update

XV. NEW BUSINESS

XVI. ADJOURN

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