

Community Action Development Corporation

BOARD OF DIRECTORS MEETING

Monday – February 2, 2026 – 6:00 P.M.

CADC Conference Room, Frederick, Oklahoma

Note, the CADC Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

Eddie Whitworth, Chairman

I. CALL TO ORDER

II. FLAG SALUTE

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Leslea Hixson, Executive Director

III. ROLL CALL

Eddie Whitworth, Chairman

IV. CONSENT AGENDA

The following items of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about the meeting; in which case, each item so noted will be withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket:

- Board consideration and possible action on January 5, 2026 Minutes.

V. FINANCIAL REPORT

Terry Collom, CFO

- Board consideration and possible action on December 2025 Financials.

VI. Pursuant to O.S. Title 25, Section 307 Vote to Enter Executive Session for the Purpose of Reviewing the Recommendation of the Executive Committee to the Board of Directors Concerning the Re-Evaluation Compensation of the Executive Director.

VII. Pursuant to O.S. Title 25, Section 307 Vote to Return to Regular Session.

VIII. Consideration of Executive Director's Evaluation and Compensation Recommendation from the Executive Committee.

IX. COMMUNITY SERVICES

Leslea Hixson

- Board consideration and possible action on compensation for Executive Director
- Board consideration and possible action on the Agency's Community Action Plan
- Board consideration and possible action on updates to Agency's Whistleblower Policy
- Board consideration and action on Agency's 2026 Board Training Plan
- Board consideration and possible action on Agency's Record Retention Policy

X. WEATHERIZATION/HOUSING

Robert Meador, Director

- Program Update

**XI. HEAD START**

**Robin Harris, Director**

- Board consideration and possible action on the ERSEA Committee minutes
- Board consideration and possible action on the Selection Criteria for Head Start, Early Head Start, and Early Head Start Expectant Mothers
- Board consideration and possible action on the Recruitment Timeline
- Program Update
- Written program reports presentation

**XII. NUTRITION**

**Laura Vardell**

- Program Update

**XIII. COMMUNITY MARKET**

**Leslea Hixson**

- Program Update

**XIV. TRANSPORTATION**

**Gilbert Nuncio, Director**

- Program Update
- Board consideration and possible action on Agency's Grievance Procedure and Policy
- Board consideration and possible on Agency's Americans with Disabilities Act Policy
- Board consideration and possible action on Agency's Title VI Policy.

**XV. NEW BUSINESS**

**XVI. ADJOURN**