

Community Action Development Corporation

BOARD OF DIRECTORS MEETING

Monday – February 3, 2025 – 6:00 P.M.

CADC Conference Room, Frederick, Oklahoma

Note, the CADC Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

- I. **CALL TO ORDER** Eddie Whitworth, Chairman

- II. **FLAG SALUTE**
Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

- III. **ROLL CALL** Leslea Hixson, Executive Director

- IV. **CONSENT AGENDA** Eddie Whitworth, Chairman
 - Board consideration and possible action on January 6, 2024 Minutes

- V. **FINANCIAL REPORT** Terry Collom, CFO
 - Board consideration and possible action on December 2024 Financials

- VI. **COMMUNITY SERVICES** Leslea Hixson, Executive Director
 - Program Update
 - Board consideration and possible action of the 2025 Board Training Plan
 - Board consideration and possible action on the Record Retention Policy
 - Board consideration and possible action on the Whistleblower Policy
 - Board consideration and possible action on the Community Action Plan
 - Discuss possible Workforce Collaboration

- VII. **WEATHERIZATION/HOUSING** Robert Meador, Program Director
 - Program Update

- VIII. **HEAD START** Robin Harris, Director
 - Board consideration and possible action on the ERSEA Committee minutes
 - Board consideration and possible action on the Selection Criteria for Head Start, Early Head Start, and Early Head Start Expectant Mothers
 - Board consideration and possible action on the ERSEA Policies and Procedures
 - Board consideration and possible action on the Recruitment Timeline
 - Program Update
 - Written program reports presentation

- IX. **NUTRITION** Laura Vardell, Program Director
 - Program Update

- X. **OUTREACH** Paula Wilson, Program Director
 - Program Update

- XI. **TRANSPORTATION** Gilbert Nuncio, Program Director
 - Board consideration and possible action to transfer three counties to MAGB

XII. NEW BUSINESS

XIII. ADJOURN

IV. FINANCIAL REPORT

Edna Whitworth, Chairman

V. FINANCIAL STATEMENTS

Financial statements for the year ended December 31, 2014, prepared in accordance with generally accepted accounting principles and the rules and regulations of the SEC, and the independent auditor's report thereon, as presented by the auditor.

VI. COMPLIANCE

Janice Hixon, Executive Director

VII. COMPLIANCE REPORT

Lois Whitworth, Chairman

Board's consideration and possible action on January 3, 2014 Minutes

VIII. FINANCIAL REPORT

Terri Olson, CFO

Board's consideration and possible action on December 2014 Financial

IX. COMMUNITY SERVICE

Lois Whitworth, Executive Director

- Program Update
- Board's consideration and possible action of the 2014 Board Training Plan
- Board's consideration and possible action on the Record Retention Policy
- Board's consideration and possible action on the Whistleblower Policy
- Board's consideration and possible action on the Community Action Plan
- Director's possible Minutes Consideration

X. COMMUNITY SERVICE

Robert Fielding, Program Director

- Program Update

XI. COMMUNITY SERVICE

Edna Whitworth, Chairman

- Board's consideration and possible action on the EPCOR Computer minutes
- Board's consideration and possible action on the Executive Director for 2014-2015, Early Board and Early Board Staff Department Matters
- Board's consideration and possible action on the FRACA Rules and Procedures
- Board's consideration and possible action on the Risk Management Plan
- Program Update
- Director's possible Minutes Consideration

XII. COMMUNITY SERVICE

Lois Whitworth, Program Director

- Program Update

XIII. COMMUNITY SERVICE

Terri Olson, Program Director

- Program Update

XIV. COMMUNITY SERVICE

Lois Whitworth, Program Director

- Board's consideration and possible action on December 2014 Minutes